

Corporate Governance Actions and Results

The Company established a part-time corporate governance unit to be in charge of corporate governance affairs. On October, 26 2020, by board resolution, CFO Wei-Lin Chen was appointed as the Corporate Governance Officer to safeguard the rights and interests of shareholders and strengthen the functions of the board of directors. CFO Wei-Lin Chen has many years of experiences in conducting financial operations and business meetings in a management capacity in listed companies. The primary responsibilities of the Corporate Governance Officer include the following:

1. Handling matters related to board and shareholders' meetings in accordance with the law;
2. Preparing the minutes of board and shareholders' meetings;
3. Assisting directors in their appointment and continuing education;
4. Providing data required by the directors for business execution;
5. Assisting directors in complying with the law;
6. Other matters set forth in the articles of association or the contract of the company.

2021 Corporate Governance Operating status:

1. Inviting suggestions from directors prior to a board meeting to facilitate preparation of the meeting agenda; and giving a minimum of 7-day notice to all directors to attend a meeting and providing sufficient materials for the directors to familiarize themselves with the items. The minutes of the board meeting will be produced after the meeting. Held 10 board meetings, 7 Audit Committee meetings, and 4 Remuneration Committee meetings in 2021. The details of the above meetings are on the company's website.
2. Registered shareholders' meeting date within the period stipulated by law (original 2021 shareholders' meeting was June 18, it postponed to July 9 due to Covid-19), assisted in running the meeting, and filing with the authority the shareholders' meeting notice, agenda, annual report and minutes by the statutory deadline every year.
3. Inspecting the disclosure of material information passed after a board meeting or shareholders meeting in order to ensure the legality and accuracy of said material information and protect parity of investor information.
4. Keeping members of the board informed of latest changes and developments in laws and regulations regarding corporate governance and management to facilitate director compliance.
5. Assist directors in creating study plans or enrolling in courses based on the characteristics of the company's business activities and the education and experience of respective directors.
6. Arranged communication between independent directors and Chief Audit Officer/Certified Public Accountants during Audit Committee meetings. Details can be found on the company's website.
7. Execute and complete the achievement evaluation for the 2021 board of directors. The results will be reported at the board meeting in the February of 2022.

Continuing education courses for Corporate Governance Officer:

Organizer	Course Title	Date		Hours	Total Hours
		From	To		
Securities and Futures	Directors and Independent Directors / Corporate Governance Officer Practice Workshop	2021/03/30	2021/03/31	12	21
Securities and Futures	From Insider Trading to Corporate Social Responsibility	2021/10/06	2021/10/06	3	
Securities and Futures	ESG in the Corporate Environment and the Impact of Climate Change on Companies	2021/10/06	2021/10/06	3	
Securities and Futures	2021 Annual Briefing on Prevention of Insider Trading	2021/11/05	2021/11/05	3	